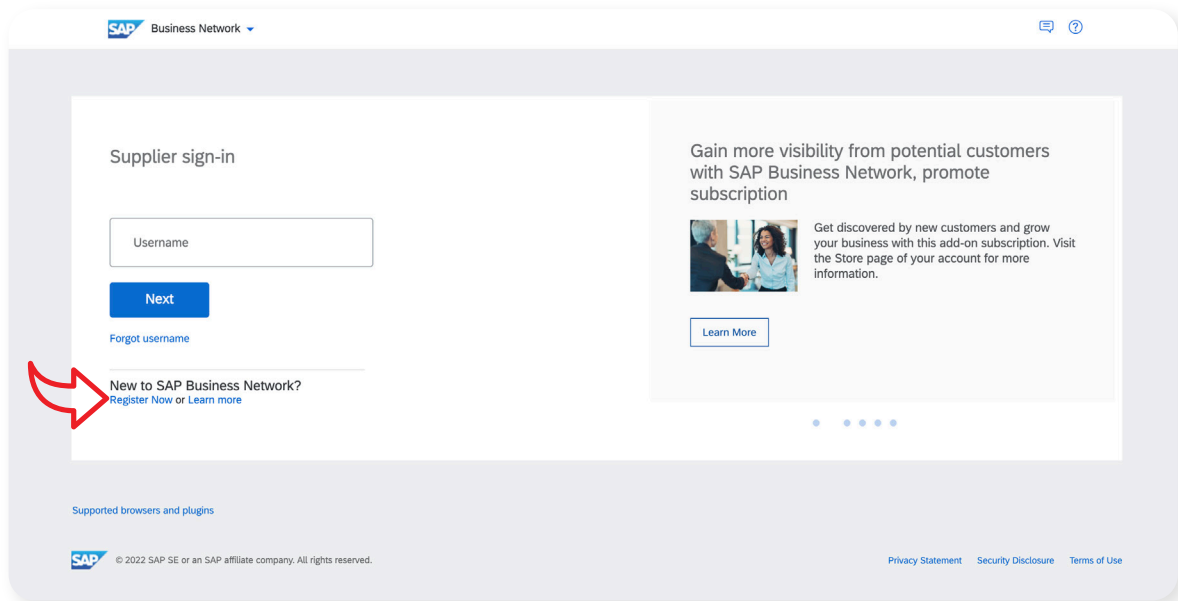
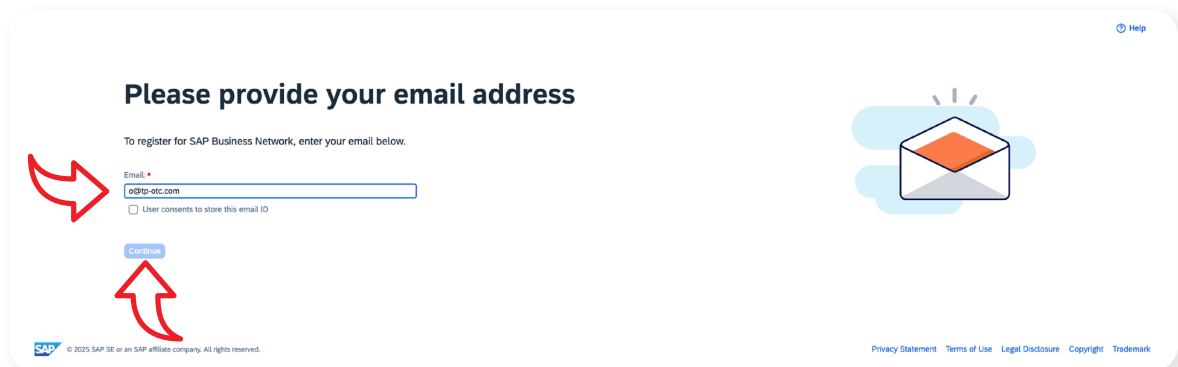


Business Network Registration

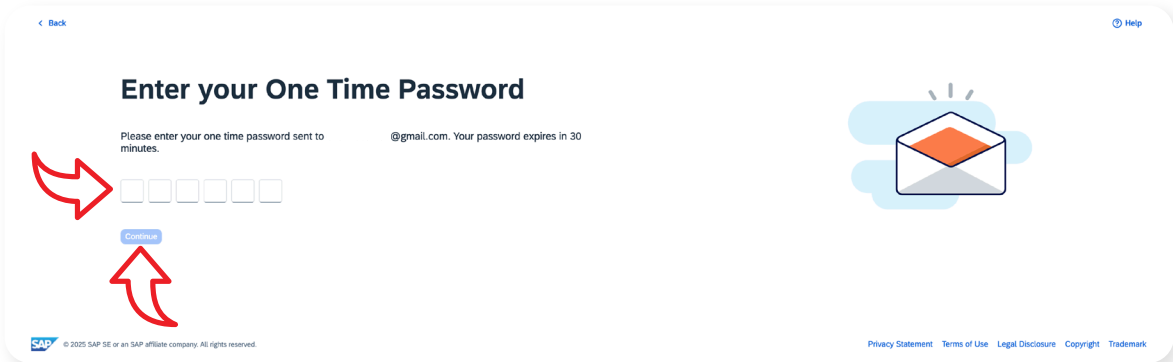
1. Click on the “Register Now” option via the “supplier.ariba.com” link.



2. In the “Email” field, enter the active email address where you wish to receive TP-OTC communications (auctions, registration surveys, etc.). Check the box for “User consents to store this email ID” and click “Continue”.



3. Enter the **6-digit code** sent to your active email address into the designated field on the screen and click **“Continue”**.

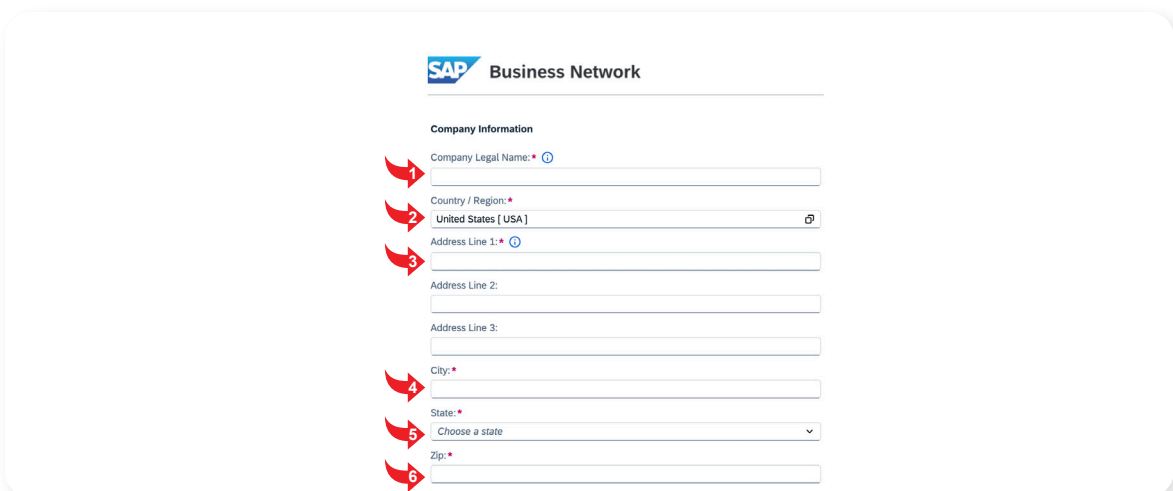


4. The registration form appearing on the screen consists of **two sections**:

- 1- Company Information
- 2- Administrator Account Information

5. For Company Information:

- **Field "1"**: Enter your **" Company Legal Name."**
- **Field "2"**: Enter the **"Country/Region"** where your company is located.
- **Field "3"**: Enter your **"Company Address."**
- **Field "4"**: Enter the **"City"** where your company is located.
- **Field "5"**: Enter the **"State/City"** where your company is located.
- **Field "6"**: Enter the **"Postal Code/Zip"** for your company's city.





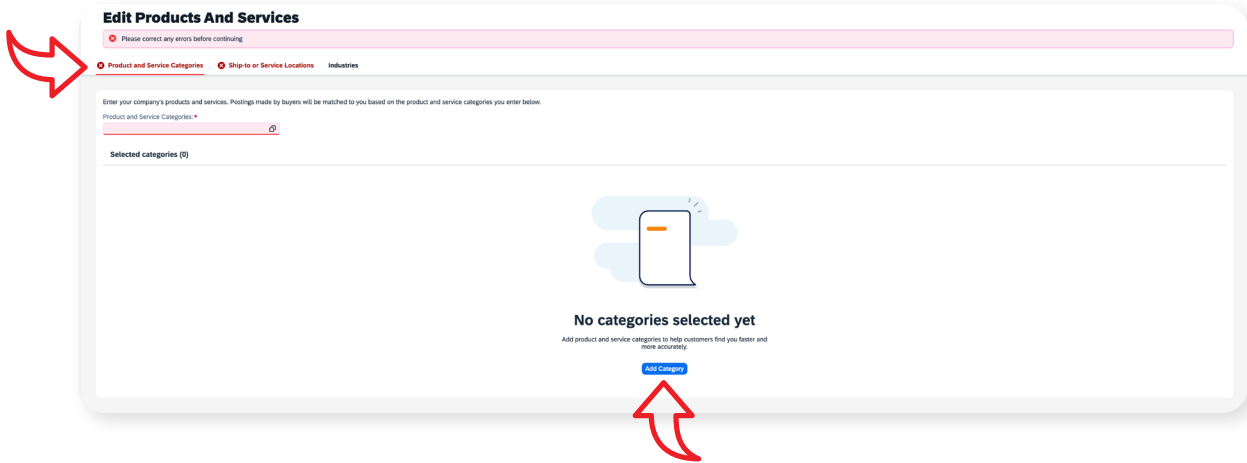
- 6.** For Administrator Account Information:
Field No. 1: Enter the “**First and Last Name**” of the primary contact person who will manage this account for the company.
Field No. 2: Enter the “**Account Password**”.
Field No. 3: Re-enter the **same password** provided in **Field No. 2**.
Field No. 4: Enter the “**Business Role**” of the account owner.
After completing all the information, click the “**I’m not a robot**” checkbox in **Field No. 5**, then click the “**Create Account**” button.

The screenshot shows the 'Administrator Account Information' form. It includes fields for Name (First Name and Last Name), Email (with a checked box for 'Use my email as my user name'), Password (with a repeat password field), and Business Role (a dropdown menu). Below these are two unchecked checkboxes for terms and privacy. At the bottom, there is an 'I'm not a robot' checkbox and a reCAPTCHA icon, followed by a blue 'Create account' button. Red arrows with numbers 1 through 5 point to the Name, Password, Repeat Password, Business Role, and I'm not a robot fields respectively.

- 7.** Once you click “**Create account**”, click the “**Update**” button on the “**Update your company profile**” page.

The screenshot shows the 'Update your company profile' page. It features a blue 'Update' button and a 'Sign Out' link. A red arrow points to the 'Update' button. On the right side, there is a circular icon containing a document, a bar chart, and a magnifying glass.

8. Click the “**Add Category**” button under the “**Product and Service Categories**” tab on the page that opens, and select the relevant sectors for your company.



Edit Products And Services

Please correct any errors before continuing.

Product and Service Categories Ship-to or Service Locations Industries

Enter your company's products and services. Postings made by buyers will be matched to you based on the product and service categories you enter below.

Product and Service Categories *

Selected categories (0)

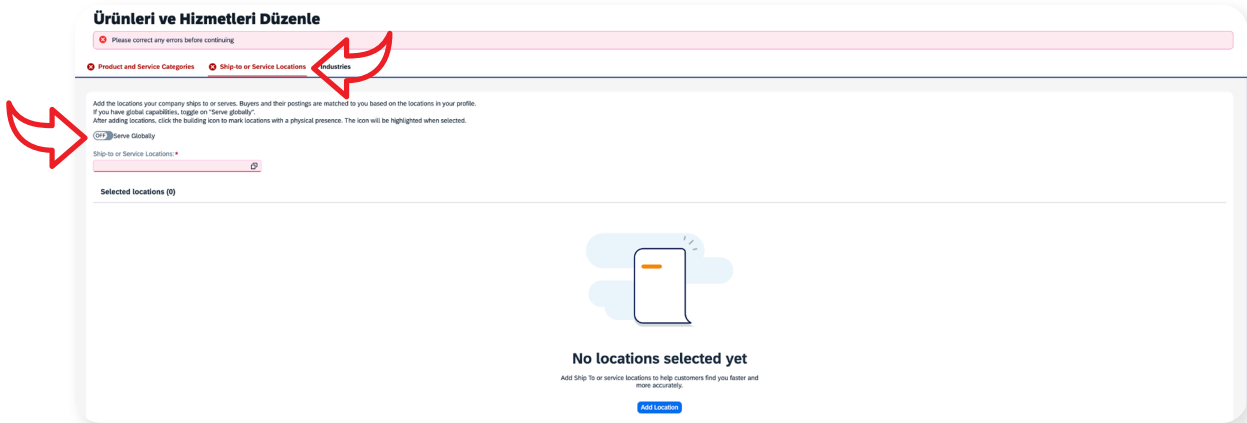
No categories selected yet

Add product and service categories to help customers find you faster and more accurately.

Add Category

9. Then, select the regions where your company provides services via the “**Ship-to or Service Locations**” tab.

Note: If you do not wish to specify a particular country, simply clicking the “**Serve Globally**” button will be sufficient.



Ürünleri ve Hizmetleri Düzenle

Please correct any errors before continuing.

Product and Service Categories Ship-to or Service Locations Industries

Add the locations your company ships to or serves. Buyers and their postings are matched to you based on the locations in your profile. If you have global capabilities, toggle on "Serve globally". After adding locations, click the building icon to mark locations with a physical presence. The icon will be highlighted when selected.

Serve Globally

Ship-to or Service Locations *

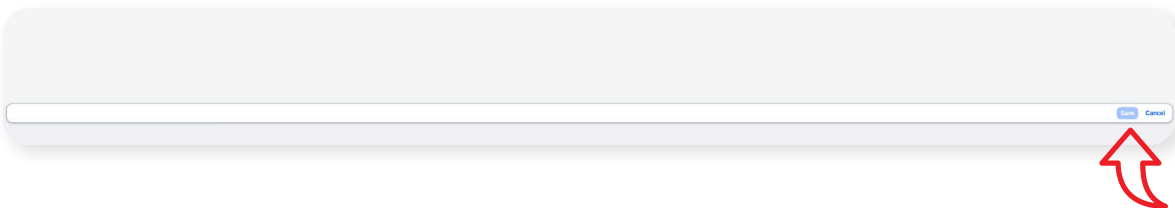
Selected locations (0)

No locations selected yet

Add Ship To or service locations to help customers find you faster and more accurately.

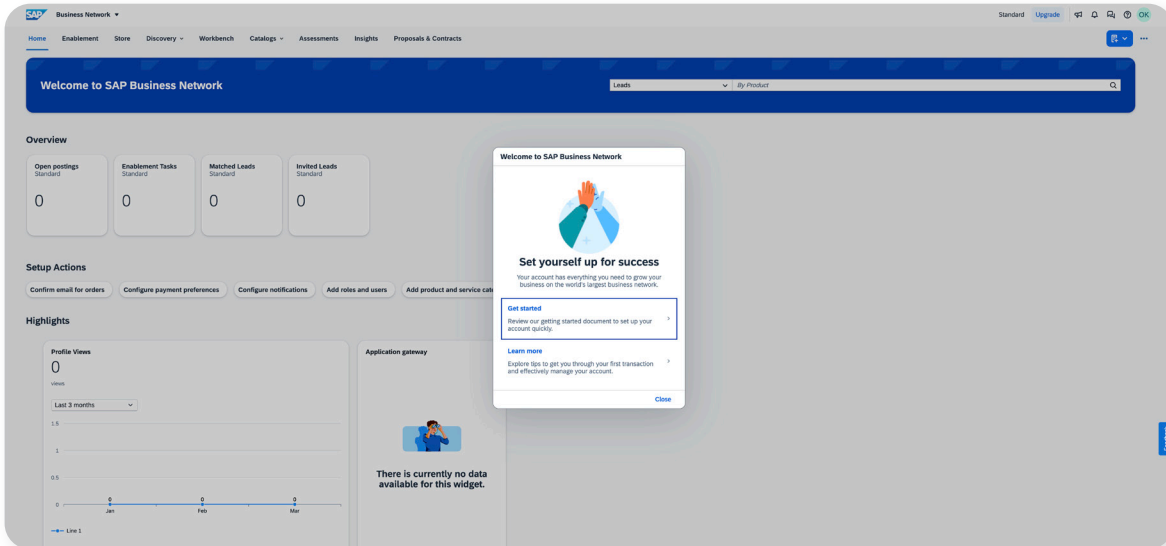
Add Location

10. After making all selections, click the “**Save**” button located in the bottom right corner of the screen.



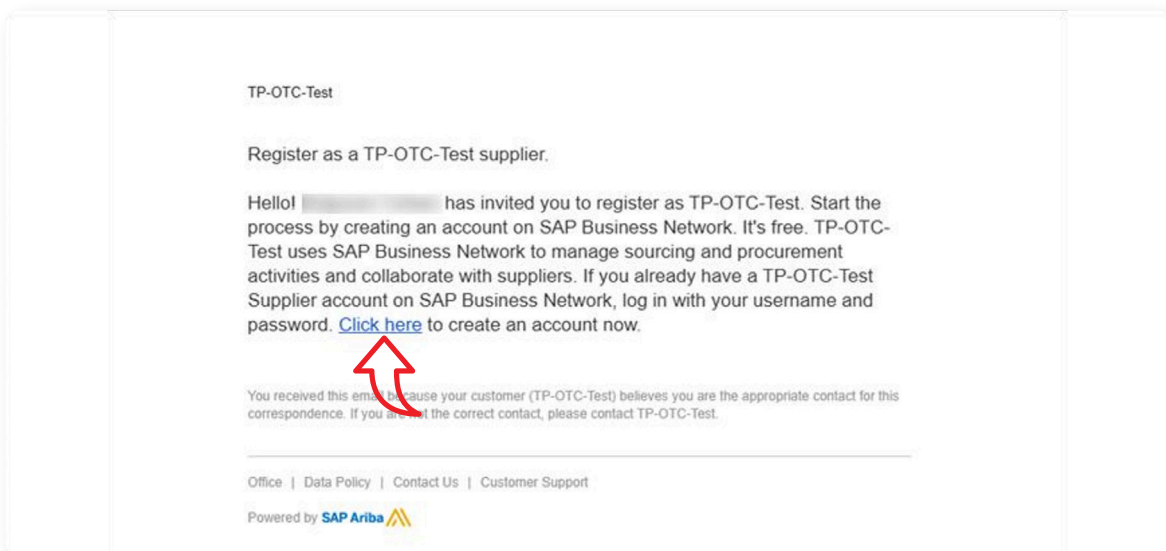
Save Cancel

11. Once you click the “Save” button, you will have successfully registered for the “SAP Ariba Business Network” system.



Note: Since you are registered with a 'Standard Account', no fees will be requested from you as long as you do not upgrade your account.

12. Once the registration process is finalized, you may receive notifications from TP-OTC regarding upcoming auctions or registration surveys.





- 13.** When you click the link provided in the email, you will be presented with the options “**Create New Account**” and “**Use Existing Account**”.

Since you have already created an account, you can log in by clicking the “**Use Existing Account**” option.

